

# LONGWICK CUM ILMER PARISH COUNCIL

## REVIEW OF AFFECTIVENESS

REVIEW UNDERTAKEN 3<sup>RD</sup> JUNE 2025 BY THE CLERK / RFO  
REVIEWED AND APPROVED BY THE PARISH COUNCIL ON 15<sup>TH</sup> JULY 2025

### 1. Introduction:

This report presents the findings from the Parish Council's annual review of effectiveness in compliance with the **\*\*Accounts and Audit Regulations 2015\*\***. The review assessed the Council's internal controls, governance procedures, risk management, and financial oversight to ensure continued transparency and accountability.

### 2. Summary of Findings:

<b>A: Internal Control Assessment</b> <ul style="list-style-type: none"><li>Financial transactions are appropriately recorded, authorised, and reconciled.</li><li>Procurement procedures and documentation align with best practices.</li><li>Anti-fraud measures, including segregation of duties, are in place and functioning effectively.</li></ul>	✓ ✓ ✓
<b>B: Risk Management Evaluation</b> <ul style="list-style-type: none"><li>Risk register is up-to-date, covering key financial and operational risks</li><li>Insurance policies are adequate, covering liability and asset protection</li></ul>	✓ ✓
<b>C: Governance and Decision-Making</b> <ul style="list-style-type: none"><li>Council meetings are held regularly with properly recorded minutes</li><li>Councillors demonstrate compliance with the Code of Conduct</li><li>Public participation time is available at the start of all Parish Council meetings</li></ul>	✓ ✓ ✓
<b>D: Internal Audit &amp; External Assurance</b> <ul style="list-style-type: none"><li>Internal and External audit procedures are effective, ensuring independent oversight.</li><li>Recommendations from previous Internal and External audits have been reviewed and where appropriate actions taken.</li></ul>	✓ ✓

### 3. Conclusion:

The Parish Council's Review of Effectiveness demonstrates that the Council maintains robust internal controls, strong financial oversight, and effective governance in compliance with the Accounts and Audit Regulations 2015. The assessment found no critical issues or areas of concern, indicating that the Council operates in a well-managed and transparent manner.

The review highlights that key areas such as financial management, risk mitigation, procurement processes, and audit procedures are functioning effectively, contributing to a stable and well-governed framework for decision-making and accountability. Council members and officers have adhered to established policies, ensuring clear financial oversight and responsible stewardship of resources.

This review serves as an affirmation of the Council's effectiveness while providing a foundation for maintaining excellence in governance and financial management in the future. The Council will continue to monitor its processes and conduct annual reviews to uphold its high standards of transparency and accountability.